

MLC/IHA Position Vacancy Announcement



Civilian Human Resources Office
Marine Corps Installations Pacific-MCB Camp Butler
U.S. Marine Corps

MLC/IHA 求人募集

海兵隊 民間人人事部

Vacancy Announcement/求人広告

ATTENTION

求人募集のウェブサイトリンクが変わりました。
Vacancy Announcement Website Link has been updated

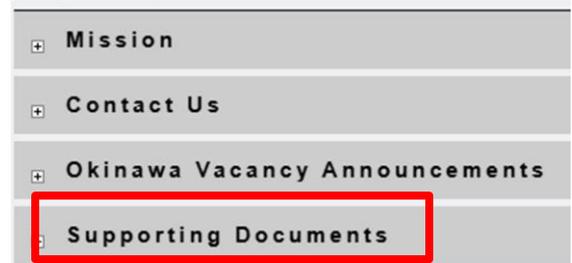
Application forms 履歴書用紙 :

MCIPAC/CHRO/MLC-IHA 12300/2(Rev 9/25) & Questionnaire

NEW URL : <https://www.mcipac.marines.mil/Staff-and-Sections/Principal-Staff/Civilian-Human-Resources-Office/#In-employment-unit>

Forms may be found at the link or QR code above. If you are unable to open the file, please save it to your desktop.

上記リンクまたはQRコードからダウンロードできます
ファイルを直接開けない場合は、デスクトップに保存してから開いて下さい..



↑ Application Form 履歴書はこちら

How to apply 提出方法

① Hard copy submission (履歴書投函)

Hard copy application package(s) are accepted at drop box located at Camp Foster, Bldg#495.

直接履歴書を投函される方は、キャンプフォスター-Building 495 に設置されている履歴書投函箱で受付しております。

② Email submissions (メール提出)

Submit to mcipac_chro_jn_empl@usmc.mil

上記メールアドレスに提出

- 1) Email subject must contain job title and PWO#
メールの (Subject) 件名 には応募する職種名と PWO# を記載して下さい。
- 2) Submission is limited to 3 PDF files including resume and attachments.
添付書類は PDF (3 個以内) で提出をお願いします。

Due to network instability, we recommend to submit hard copy.
ネットワークが不安定な為、ハードコピーでの提出をお勧めしております。

Note (注意事項)

- Application with required documents must be submitted to LN Employment Unit, CHRO no later-than 16:30 of the announcement closing date for either hard copy or email. Incomplete applications and application packages missing required document will not be processed.
応募を希望する従業員は締切日の 16 : 30 までに人事部 MLC/IHA 雇用係に (メールによる応募も同様) 提出して下さい。不備のある書類は受け付けられません
- Applications are subject to screening prior to referrals and only individuals selected for interview will be contacted. Your application package will not be returned once submitted.
書類選考の上、被面接者のみにご連絡致します。提出された応募書類の返却はいたしません。
- For more information: LN Employment Unit, phone: 645-3370/098-970-3370 or email to: mcipac_chro_jn_empl@usmc.mil
お問合せは MLC/IHA 雇用係 (645-3370/098-970-3370) 又はメール mcipac_chro_jn_empl@usmc.mil までご連絡下さい。

LANGUAGE PROFICIENCY LEVEL (LPL)

語学能力級

職務で必用とされる LPL レベルは下記をご覧ください。

Please see the below for the English Language Proficiency Level (LPL) required of the position:

LPL	TOEIC	ALCPT	TOEFL (PBT) Paper Based Test	TOEFL (CBT) Computer Based Test	TOEFL (iBT) Internet Based Test	CASEC	EIKEN 英検
4 – Exceptional 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent 流ちょうな能力を要する	730 ~ 859	90 ~100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
2 – Average 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

2016 年 2 月 8 日以前より継続雇用されている MLC/IHA 従業員で、2016 年 2 月 8 日以前に発行された EPT (English Proficiency Tests) 試験結果をお持ちの方は、その試験結果の語学級レベルが現 LPL レベルとして考慮されます。

For current MLC/IHA employees who have been continuously employed since before 8 February 2016 and possess EPT test (English Proficiency Tests) result dated prior to 8 February 2016, the attained level will be “grandfathered” and honored as the employee’s current LPL.

Announcement No. 25-26		Date: 25 Feb 26
PWO #: 027	Position: Welder # 2147, BWT-2, Grade-7	
IHA F/T, Permanent	Number of position(s): 1	Location: Camp Hansen
Organization: MCB Camp Butler, MCCS Div, Logistics Br, Facility Maint, Specialties Unit, Project Crew Shop		
Area of consideration 募集範囲: Okinawa Wide (MLC/IHAs employed in Okinawa) 沖縄県内にて雇用されている全 MLC/IHA 従業員		Closing date: (提出期限) 5 Mar-2026
<p>Task List: Accomplishes necessary site survey, task assessment, scope, and lay-out work which may be from blueprints, sketches, or general instructions and decides welding processes best suited for assigned task(s). Operates Shielded Metal Arc Welder, Gas Metal Arc Welder, Gas Tungsten Arc Welder. Performs both acetylene torch and electric arc welding on a variety of metals and their alloys such as copper, brass, aluminum, steel iron, and stainless steel in sheet, bar, rod, and tubing form using acetylene welding equipment, electric welding generator, welding rods, special and common tools, and precision measuring devices to unite metallic parts by fusion so that they form an integrated whole. Cuts metals using oxyacetylene torch and/or by other job related tools/means. Welds metal parts together by melting and adding metal at joints or fractures. Fabricates, builds, assembles, installs, hangs/affixes, and repair-welds on/with metal objects such as high pressure tanks, carts, overhead pipes and ducts, structural steel, hand rails, gates, stands, and other special projects. Performs various corrosion control tasks and applies appropriate paint coatings over welds and corrosion controlled surfaces. Welds in any position, overhead, vertical, flat, indoor and outdoor. Operates shop machinery such as but not limited to: drill press, sabre saw, grinders, sanders, shears, punch and coper, brake, shearer, etc. May also operate seam welding and butt welding machines. Maintains equipment, tools, supplies, simple records and clean working environment. Appropriate licensing requirements must be met. Performs other related or incidental duties as assigned. Operates commercial vehicles (eg, small truck and small crane) up to 2 ton daily. May operate heavy vehicle and UNIC(up to 7 ton) as required. Performs other incidental duties as assigned.</p>		
<p>Qualification Requirements 資格条件</p> <ol style="list-style-type: none"> 1. Must have Arc Welder License. アーク溶接工の資格があること。 2. Must have working experience as a Sheet Metal Worker. 板金工としての実務経験があること。 3. Must have or ability to obtain and maintain crane (UNIC) license, rigging license, and Heavy Vehicle license (7 t). 小型移動式クレーン免許、玉がけ、中型免許を所持している、または取得可能であること 4. Able to accomplish welding work independently based on work orders, blueprints, specifications, and accepted building practices. 作業指示書、設計図、仕様書、および一般的な建築慣行に基づいて、板金接作業を単独で遂行できる事 5. Must have a valid driver's license and able to obtain Government Owned Vehicle (GOV) license. 運転免許を有し、公用車 (GOV) の免許を取得できること。 6. Ability to complete required safety trainings (Respirator, Gate lifter etc.). 必要な安全教育 (レスピレーター、ゲートリフターなど) を受講し修了できること。 7. Must be in a good physical condition to lift items up to 45lbs, pushing and moving furniture, climbing and working from/on ladders. 20kg までの荷物を持ち上げたり、家具を押ししたり、移動したり、はしごに登ったり、はしごの上で作業したりすることができる健康状態であること。 8. Must be able to communicate in basic English and able to read, understand work orders and specifications, and other technical manuals in English. 基本的な英語でのコミュニケーションができ、英語で書かれた作業指示書や仕様書、その他の技術マニュアルを読み、理解できること。 9. The work involves prolonged standing, bending, stooping, physical exertion, kneeling and other uncomfortable and tiring positions. Exposed to sawdust, grease, oil, metal shavings, and flying chips etc. The worker may have a risk of falling from scaffolds or ladder, injuries from powered and hand tools. 長時間の立ち仕事、屈み仕事、しゃがみ仕事、力仕事、膝立ち仕事、その他不快で疲れる姿勢を伴う仕事。おがくず、グリース、油、金属くず、飛散する切りくずなどにさらされる。足場や梯子からの落下、電動工具や手工具による怪我の危険性がある。 		
Continue to next page --->		

Work Schedule- : (Mon-Fri): 0730-1630

Required documents/提出書類 :

1. Application MCIPAC-MCBB-CHRO-MLC-IHA 12300-2(Rev 9-25): 履歴書&質問票
2. Copy of Driver's license. 運転免許証のコピー
3. Copy of Arc Welder License. アーク溶接工の資格コピー
4. Copies of any other relevant licenses/certificates if obtained. 他に該当する免許証・終了証のコピー (お持ちの方)

Note: Please combine the copies of the licenses/certificates onto maximum 2 pages.

免許証等のコピーは2枚にまとめるようお願いいたします

注: 以上の資格証のみを提出してください